

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
April 1, 2013

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 5:30 p.m. in the Buchanan Auditorium at the Mansfield Public Library.

I. ROLL CALL

Present: Freudmann, Keane, Kochenburger, Moran, Paterson, Paulhus, Ryan, Schaefer, Shapiro,

II. INTRODUCTION TO THE BUDGET & REVIEW OF PROCESS

Town Manager Matt Hart introduced Council members to the Town Manager's proposed budget for FY2013/14. The proposed budget is predicated on the Governor's budget numbers and does not identify a funding source for the school maintenance expenses shown in the CIP budget. The budget increases taxes by .69 mills (2.5%), maintains current services, and reflects the goals of the Council.

Mr. Hart thanked the budget team for their efforts.

III. MAJOR COST DRIVERS

The Town Manager reviewed the major cost drivers for the FY2013/13 General Fund budget.

IV. POLICY CHANGES AND INITIATIVES

The Town Manager and Director of Finance discussed the six issue papers included in the budget document. The subjects of these issue papers are state revenue, staffing changes, fund balance, Storrs Center reserve fund, school building project and the capital improvement program. Director of Finance Cherie Trahan will discuss the funding of the school maintenance initiatives with the Finance Committee.

Flag – Include the proposed part time firefighter position in the staffing issue paper (Pg.9).

V. GENERAL FUND REVENUE REVIEW

Flag – Staff will research the ability of the state to eliminate or reallocate federal pilot money to other projects (Pg. 63).

VI. PROGRAMMATIC REVIEW

The following staff members reviewed their department's accomplishments, goals and proposed budgets, identifying major changes and issues: Town Manager Matt Hart, Assistant Town Manager Maria Capriola, Town Clerk Mary Stanton, Director of Facilities Bill Hammon, Director of Finance Cherie Trahan, Fire Chief Dave Dagon, Director of Public Works Lon Hultgren, Director of Human Services Kevin Grunwald, Director of Library Service Leslie McDonough, Director of Information Technology Jaime Russell and Director of Housing and Building Inspection Mike Nintean.

A request from the Mansfield Center for Nursing & Rehabilitation to use the Town's van for transporting their clients was discussed.

Clarification – Change "hazardous waste" to "main accumulation area (Pg. 86)

Flag – Mr. Grunwald will check to make sure the number provided as the total ridership in the Transportation Program includes only riders in the volunteer program (Pg. 164).

Flag – Discussion of Senior Services (Pg. 165).

Flag - Discussion of Town contributions to Area Agencies (Pg. 171).

Clarification – change Perception House to Perception Programs (Pg. 171).

VII. DISCUSSION OF PROPOSED BUDGET/COUNCIL QUESTIONS

Ms. Trahan requested Council members forward to her any questions they might have prior to the next budget workshop in order for staff to prepare.

The handouts regarding the 2011/12 current expenditures per pupil, which were distributed at this evening's meeting, will be forwarded to Board of Education members.

VIII. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 9:42 p.m.

The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk